

# PATIENT REGISTRATION FORM

<b>TITLE:</b>	<b>SURNAME:</b>
<b>FIRST NAME:</b>	<b>MIDDLE NAME:</b>
<b>PREFERRED NAME:</b>	
<b>ADDRESS :</b> (Residential & Postal)	
<b>D.O.B.:</b>	
<b>HOME PH:</b>	
<b>WORK PH:</b>	
<b>MOBILE NO:</b>	
<b>EMAIL (optional):</b>	
<b>MEDICARE NO:</b>	<b>Ref ..... (No. next to your name)</b>
<b>HEALTH INSURANCE PROVIDER:</b>	
<b>MEMBER NO:</b>	<b>Ref..... (No. next to your name)</b>
<b>VETERANS AFFAIRS NO:</b> (if applicable)	<b>DVA Card Colour .....</b>
Please present Aged or Disability Pension Cards to Reception.	
<b>EMERGENCY CONTACT NAME:</b>	
<b>CONTACT PHONE NO:</b>	
<b>RELATIONSHIP:</b>	
<b>USUAL GP:</b>	
<b>CLINIC NAME/ADDRESS:</b>	
<b>ALLERGIES TO:</b>	<b>REACTION:</b>

Signed in agreement of terms and conditions of Geelong Urology (please see over page):

.....

Signature

.....

Date

## **TERMS & CONDITIONS OF GEELONG UROLOGY:**

- All questions contained in this questionnaire are strictly confidential and will become part of your medical record.
- Informed Financial Consents will be provided for all surgical procedures which will incur an out of pocket expense. These require signature and a copy will be retained by Geelong Urology.
- **Please note:** Our estimate of fees for surgery do not include Health Fund excess fees, Anaesthetist, Assistant or Pathology fees. Please speak to our office staff for other provider contact details. Assistant fees are usually charged at approximately 1/5<sup>th</sup> of the surgeon's fee.
- Invoices for surgery will be forwarded to the nominated health fund (with some exceptions) and out of pocket expenses will be directly billed to the patient.
- All consultations/procedures in rooms are payable on the day.
- In some instances, a deposit will be required prior to surgery.
- If you are not covered by health insurance, all surgical fees must be paid in full prior to surgery.
- All other invoices are payable within two weeks of date of invoice.
- Unpaid invoices will automatically be sent to a third party debt collection agency and administration fees may be added to your account.